
ACADEMIC INTEGRITY--PROCEDURES

Effective Date: September 1, 2009

Responsibility: Vice President Academic Admin

Amends Policy dated: Handbooks, 2004

Policy Number: FP 40

Scope: All faculty members

Canadian University College assumes that faculty and students are part of the larger research community and that integrity, both personal and professional, are vital. Therefore, the University College strongly discourages all forms of academic dishonesty, including but not limited to plagiarism, cheating, misrepresentation, and other academic misconduct, and faculty are expected to uphold the strictest standards of academic integrity both personally and in their classes.

Class instructors shall identify how they will deal with plagiarism in their course outlines. Actions may include the following:

1. Reduced grade on the assignment or examination.
2. Reduced final grade in the course.
3. An “F” grade in the assignment of examination.
4. An “F” grade in the course.

In all cases where plagiarism is proved, the class instructor shall inform the Registrar in writing of both the infraction and action taken. This information will be kept in the student’s file and in cases of severe infraction or repeated incidents of plagiarism, the name and incident(s) will be reported to the Academic Committee, which may choose to take further action. This may include the following:

1. Written reprimand.
2. Academic probation.
3. Suspension from the University College.
4. Dismissal from the University College.
5. Suspension of any degree already awarded.

6. Withdrawal of any degree already awarded.

For further information on the CUC student policy on academic dishonesty, see the *Academic Calendar*.