CANADIAN UNIVERSITY COLLEGE

HEALTH AND SAFETY EXPECTATIONS

Effective Date: September 1, 2008 **Responsibility:** President

Amends Policy dated: Handbooks, 2004 **Policy Number:** HRA 120

Scope: All Employees

It is the policy of the University College to provide a work environment as free as feasible from recognized hazards. Employees are expected to comply with all safety and health requirements, whether established by management or provincial law. Employees should report to their immediate supervisor all observed safety and health violations and any accidents resulting in injuries to employees, students or visitors. All employees are encouraged to submit suggestions to their immediate supervisors concerning safety and health matters. Each employee is expected to take an active interest in preserving and protecting University College equipment and physical facilities. The employee is asked to report promptly to their supervisor a need for maintenance services to prevent more extensive deterioration or damage.