

ACADEMIC MASTER PLANNING COMMITTEE

Terms of Reference

Reports to: Faculty Council

Membership: Vice President Academic Administration (chair)

- Division Deans
- School Chairs
- Librarian
- Registrar (invitee)
- Two students

Appointment: By position; two students nominated by the Student Association

Term: Standing

Purpose: To develop and maintain a rolling 5-year Academic Master Plan

Terms of Reference:

| Responsibility | Power |
|--|---------------------------------|
| To update the academic master plan annually | To act |
| To invite departments through the Quality Assurance processes and committees to present recommendations for the master plan | To act |
| To prioritize recommendations | To act |
| To monitor progress on the plan | To act |
| To communicate regularly on the plan to faculty and Cabinet | To act |
| To revise and make annual changes to the plan—to include deletion or addition of programs, priorities, and the need for new policies, practices and procedures | To recommend to Faculty Council |



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| To set financial priorities for academic expenditure | To recommend to Faculty Council |
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Agenda and Minutes: The chair is responsible for setting an agenda and communicating recommendations in a timely manner.

Frequency and Venue: At the call of the chair

Approved by: Cabinet

Date: Handbook 2004
Revised Spring 2009