
BUDGET ADVISORY AND OPERATIONS COMMITTEE

Terms of Reference

Reports to: Cabinet

Membership: Vice President Financial Administration (chair)
Administrative Assistant to the VPFA, secretary
President
All budget holders

Appointment: By position

Term: Standing

Purpose: To review budgets and advise the Vice President for Financial Administration on budget priorities

Terms of Reference:

Responsibility	Power
To review budgetary process	To act
To advise on budgetary priorities	To act
To review final budget	To act
To advise the VPFA on other issues related to budget when requested	To act

Agenda and Minutes: Responsibility of VPAA and committee secretary

Frequency and Venue: Spring annually and as announced by chair

Approved by: Cabinet

Date: Spring 2009