

CALENDAR OF EVENTS COMMITTEE

Terms of Reference

Reports to: Cabinet

Membership: Vice President Student Services (chair)
PAA Principal
Vice President Academic Administration
Music Department Representative
CUC SA Social VP
Registrar
Chaplain
Administrative Specialist Student Services

Appointment: By position; Music Department Representative selected by Music Department Chair

Term: Standing

Purpose: The Calendar of Events Committee meets to coordinate and combine the activities of Canadian University College and Parkview Adventist Academy into the *Agenda* which is a calendar of events for the school year.

Agenda and Minutes: A tentative outline of the events of the year is reviewed at the meeting and adjusted according to the input of the committee.

Frequency and Venue: Meetings are scheduled at the call of the chair

Approved by: Cabinet

Date: March 9, 2005
Revised January 24, 2007