



FACULTY/STAFF/BOARD SOCIAL COMMITTEE

Terms of Reference

Reports to: President

Membership: Five staff or faculty, one as chair

Appointment: By the President, including appointment of chair

Term: Standing

Purpose: To plan social events for the faculty and staff, including one event annually that includes the Board members

Terms of Reference:

Responsibility	Power
To plan a Christmas party for staff and faculty	To act
To plan an event annually for Board to meet staff and faculty	To act
To plan other events as needed, such as opening-year reception and end-of-year barbeque and golf tournament	To act

Agenda and Minutes: Chair to decide agenda and keep a record of decisions. No formal minutes kept.

Frequency and Venue: As called by the chair

Approved by: Cabinet

Date: Spring 2009