

STUDENT INTERVENTION TEAM

Terms of Reference

Reports to: President

Membership: Vice President Academic Administration (co-chair), or designate
 Vice President Student Services (co-chair), or designate
 Director of Counseling and Career Development Assistant (secretary)
 Vice President Academic Administrative Assistant (coordinator), or designate
 Chaplain
 Administrative Dean
 Assistant Dean
 Director of Student Finance
 Director of Counseling and Career Development
 Registrar
 One Faculty representative
 CREW Coordinator

Appointment: By position; faculty representative by appointment of the President

Term: Standing

Purpose: To identify students at risk and initiate appropriate intervention strategies

Terms of Reference:

Responsibility	Power
To develop and initiate procedures to identify students at risk	To act
To identify students at risk	To act
To develop intervention strategies	To act
To initiate appropriate intervention strategies for students at risk	To act
To assess effectiveness of interventions and adjust procedures as necessary	To act

Agenda and Minutes: Responsibility of the secretary in cooperation with the coordinator



Frequency and Venue: Committee will meet once a week during fall and winter semesters.

Approved by: Cabinet

Date: Spring 2009