
STAFF DEVELOPMENT COMMITTEE

Terms of Reference

Reports to: President

Membership: Human Resources Coordinator (chair)
Other Staff members

Appointment: By position; other staff members appointed by the President

Term: Standing

Purpose: To enrich employment for staff by structuring a range of development opportunities

Terms of Reference:

Responsibility	Power
To plan staff training events	To act
To plan activities that facilitate bonding	To act
To coordinate team building activities	To act
To enhance opportunities for personal & spiritual growth	To act

Agenda and Minutes: Chair responsible for agenda and communication of actions as necessary

Frequency and Venue: At the call of the chair

Approved by: Cabinet

Date: Spring 2009